

Directorate/ Project Risks:



Ref	Risk Title and Description	Risk Owner	Service/ Workstream Area	Current Measures in Place to Manage Risk	Current Risk Score			What else do we need to do / Further actions required to manage the Risk	Responsibility for Action	Date for completion of Action(s)	Target Risk Score			Business plan/ project priority
					Impact	Likelihood	Total				Impact	Likelihood	Total	
1	Internal Local Authority planning process delays installation	SMBC	Strategic Transport	Determine internal planning process for each LA, with timelines Have received assurance from planning officers that permission will not be required	3	1	3	Reaffirm that permission is not required	Strategic Transport	3+K9-O17/1/10 /2021	2	1	2	10
2	Stakeholders and/ or residents object to site location	SMBC	Strategic Transport	Have a back-up list of sites to draw from Consider alternative locations near proposed site Engage stakeholders early in programme and allow for contingency in timeline to address concerns	3	4	12	Undergo detailed consultation with specifically affected streets.	Strategic Transport + Charge Point Operator	31/12/21	2	2	4	5
3	Installation not completed by deadline set by OZEV	SMBC	Strategic Transport	Prepare project timeline and monitor closely and communicate closely with OZEV	5	3	15	Establish project management system with Charge Point Operator	Strategic Transport + Charge Point Operator	Dec-21	5	1	5	3
4	Procurement of CPO fails	SMBC/TWMM	Strategic Transport	Drawing from existing CPO frameworks in first year and work closely with TWMM Procurement	5	2	10	Ensure internal procurement team remain engaged	TWMM Procurement + SMBC Procurement + Strategic Transport	Nov-21	5	1	5	7
5	Differences between LA's on preferred ownership model	SMBC	Strategic Transport	Prepare processes and economic and financial cases for all 4 ownership models (worst case) Agreement reached on Concession model	2	3	6	Procurement and contract to allow for differences in ownership model	Strategic Transport	Nov-21	1	3	3	8
6	Impact of gaps between cabinet meetings	SMBC	Strategic Transport	Obtain and monitor meeting dates Plan programme taking meeting dates into account, monitor closely Establish acceptable alternative communication and approval process, with criteria/ benchmarks to address the need for decisions between meetings	3	3	9	Continue planning around Cabinet dates	Strategic Transport	Nov-21	2	3	6	2
7	Insufficient match funding to install required chargers	SMBC	Strategic Transport	Obtain match funding from chargepoint operators Local authorities have agreed to offer match as a backstop	5	2	10	Identify regional fund for match funding	Strategic Transport/TWMM	Nov-21	5	1	5	4
8	Internal resource constraints within legal, procurement and finance teams delay installation	SMBC	Strategic Transport, Legal, Finance, Procurement	Procurement to be led by TWMM to reduce burden. Legal procurement and finance teams to be consulted with on regular basis to ensure they are aware of developments as and when they occur	3	3	9	Agree detailed project timeline with relevant teams	Strategic Transport	Jan-22	2	3	6	1
9	Lack of capacity and expertise to manage contract with CPO once agreed	SMBC	Strategic Transport, Procurement	Transport officers briefed on contract requirements going forward	3	3	9	Discussion between transport and procurement required to designate contract manager	Strategic Transport	Jan-22	1	2	2	9
10	Locations identified no longer appropriate due to demographic change or incorrect / out of date data used	SMBC	Strategic Transport	Multiple criteria used including (and chiefly) lack of off street parking, which is unlikely to change	1	4	4	Continued monitoring of demographic shifts	Strategic Transport, Transport for West Midlands, Black Country Transport	Mar-23	1	4	4	6

Note - This is a live document and will be updated throughout the project

Directorate/ Project Priority
1
2